



## Required Documents for WORK VISA / WORK PERMIT

### Personal Documents

- Valid Passport (minimum 8 months validity)
- Passport size Photographs (as per country specification)
- National ID / Aadhaar (if required)
- Birth Certificate (if applicable)

### Educational Documents

- 10th, 12th Certificates
- Diploma / Degree Certificates
- Consolidated Marks Memo / Semester Marksheets
- Any Skill Certificates (if applicable)
- Professional Qualifications / License (if job requires)

### Work & Experience Documents

- Updated CV / Resume (professionally formatted)



- Work Experience Letters
- Relieving Letters (if applicable)
- Offer Letter / Employment Contract from Employer
- Reference Letters (if required)
- Salary Slips (Last 5–6 months)
- Joining Letter (if applicable)

## **Language & Skill Proof**

- IELTS / TOEFL / PTE (if required by country)
- Trade Test Certificate (if applicable)
- Skills Assessment (country-specific like ANZSCO, TRA, etc.)

## **Financial Documents**

- Bank Statements (last 3–6 months)



- Income Tax Returns (if required)
- Sponsorship Letter (if applicable)

## **Health & Police Documents**

- Medical Certificate (country-specific medical test)
- PCC – Police Clearance Certificate
- Vaccination Proof (if required)

## **Additional Supporting Documents**

- Travel Itinerary (if required)
- Insurance Certificate
- Social Insurance Certificate (if applicable)
- Any Language Barrier Certificate (if needed)